



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
February 7, 2017
7:30 PM

Agenda

Minutes & Financial review

Citizens' Concerns

Insurance quotes

Engineer for CDBG – review score sheet

Submittal Resolution for FY17 Community Development Block Grant

Potential FY17 Community Development Block Grant Conflicts of Interest

Drainage-Essa St.

Request for additional footage in Lake Park Cemetery

Lake Park representative on the EMS Committee

DOT information on Ponds/Trails

Department reports

Citizens' Concerns

Admin/Executive Reports



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Minutes

Mayor Schindler called the Regular Meeting to order and led the Pledge of Allegiance, followed by an invocation.

Those present were as follows; Mayor Schindler, Mayor Pro Tem Debbie Sauls, Council Members Ronald Carter, and Jena Sandlin, City Clerk, Clerk Consultant, Maintenance Supervisor Patterson, Fire Chief Brown, Police Chief Breletic, and citizens.

Mayor called on Council to review minutes from January 10, 2017. Member Carter made a motion to accept the minutes as read, member Sandlin second the motion, when question called all in favor minutes approved.

Mayor asked Council to review the January 2017 financials. Member Sauls made a motion to accept as presented, Member Carter second, all in favor motion passed.

Citizens' Concerns

Debbie Harris, Collins Avenue Lake Park, stated she was there representing Mike Hickman. The drainage issue at the property had been discussed by Council previously. Mayor advised that this item was on the agenda to be discussed and the bids to be reviewed.

Debbie Langdale, Old Hwy 41 S. Lake Park, also complained about drainage issues and water washing out her drive way and lawn.

Mayor called on Council to review the submitted insurance quotes. Mayor called on Clerk Tabatha to give a brief overview of the quotes. After discussion, Council decided to reconvene on February 28, 2017 at 6:30 PM to make a decision on the insurance quotes. This will allow Council time to compare the coverages and make an informed decision.

Mayor called for Council to review the score sheets of the Engineers for CDBG Water project. Those scores were as follows; Holfstadler & Associates-90, G Ben Turnipseed-99, P.C. Simonton & Associates-102, Carter & Sloope-102, Arrow Engineer-102, and Lovell Engineer-106. Member Sandlin made a motion to choose Lovell Engineer to be

the project engineer for the FY 2017 Community Development Block Grant (CDBG) application, Member Carter second all in favor, motion passed.

Mayor Schindler read aloud the Submittal Resolution for FY17 Community Development Block Grant naming Lovell Engineer as project engineer for the FY 2017 Community Development Block Grant (CDBG). Member Carter made a motion to accept the Resolution as read, Member Sauls second, all in favor motion passed.

Mayor called for review of Potential FY17 Community Development Block Grant Conflicts of Interest. Mayor Schindler stated that the City of Lake Park is applying for 2017 Community Development Block Grant funding for proposed water utility improvements in the Lake Park project area 1. It was noted that Council Member Jena Sandlin reside(s) and/or owns property in the target area where improvements are scheduled to take place. Council Member Sandlin stated, " I Jena Sandlin, City of Lake Park Council Member, on this day Tuesday February 7, 2017 fully and publicly disclose the potential conflict of interest with this CBDG project area. I will take no part in any future deliberations or decisions of the City of Lake Park with respect to the project affecting my property."

Mayor further stated that the 63 surveys that are to be completed for the FY2017 CBDG Application needed to be completed. He recommended that Council hire someone to complete these surveys due to a lack of personnel and/or time restraints. He further explained that they could do as the Elections Office does when hiring poll workers, the qualifications would be as follows; must be 18 years old or older, live inside the city limits, read and write English, capable of learning the training and passing practical written tests after training, must be a US Citizen, and no felony conviction in the last 10 years. Job would pay \$90 upon completion. Advertisement for said position should be posted on website, messaged through phone tree, posted at city hall, and if possible in the Valdosta Daily Times.

Mayor asked Council to review the proposed bid for the drainage issue on Essa St. Council reviewed photos previous submitted, updated photos following the recent storm, and the bid of \$3500. Member Sauls stated a concern that the proposed work could cause more of a problem than a solution based on her review of the area and the work proposed to be done. After discussion, Council decided to put the item on the agenda for the February 28, 2017 Call Meeting for more information from Mike Killeen.

Mayor request Council to review the proposal for additional footage in Lake Park Cemetery on behalf of Mike Hickman. Hickman would like to purchase an additional 6"X 20" to increase block one north going south for \$1600. After discussion, Member Sandlin made a motion contingent with Tyson McLane's authorization for city to survey and complete a legal description of said property, if not then Cemetery Fund will pay for a survey to be done for the work, Member Sauls second, all in favor motion passed.

Mayor stated that he would like to nominate Connie Martinez as the Lake Park representative on the EMS Committee. Member Sauls made a motion to appoint Connie Martinez to the EMS Committee, Member Carter second, all in favor, motion passed.

Mayor Schindler gave a brief explanation of the DOT information on Ponds/Trails. He further requested Police Chief Breletic to put in some research with DOT regarding Golf Cart Lane.

Department reports

Maintenance Supervisor Jeff Patterson gave his report. Patterson first addressed the drainage complaint from Old Hwy 41 S. He stated he had met with property owners and DOT regarding the drainage. One problem noted was a lack of drainage ditch from a recent construction. Council agreed to have City Marshall contact property owner to request them to either install a culvert or dig the ditch back along the roadside.

Patterson then advised Council that they are in need of safety signs. He provided bids from 3 different companies to get those signs which include; water over road, detour, and work ahead. Mayor asked to contact City Attorney to advise if those signs could be purchased under SPLOST VII.

Patterson notified Council that Culpepper Seal Coating had completed the paving job on Harris Trail. He said he had citizens expressing their appreciation for the completed project.

Patterson then advised Council that the Dodge maintenance truck was in need of new tires, he submitted several bids for the tires. Council agreed that the work should be kept local within the city if possible. Member Sandlin made a motion to accept the bid of \$528.42 from Lakes Auto and Tire, Member Sauls second, all in favor motion passed. Chief Brown advised Council that it was a good idea to have the front end aligned when putting on new tires. Member Sandlin added the motion to allow Patterson up to \$100 for an alignment from Nero, Member Sauls second, all in favor motion passed.

Police Chief Breletic began by reviewing the month of January. He further advised that his department would soon need to look into an update on their police department computer program.

Fire Chief David Brown gave his department report. (see attached) He further stated that he was advised to get some figures together regarding the increase in firefighter training pay. After a summary of the increase request, Member Sauls made a motion to increase the fireman training to \$35 per night (3 per month) and \$50 for Saturdays (2 per quarter), Member Sandlin second the motion, all in favor motion passed.

Mayor Schindler gave a brief update on the Lakeview Gardens project. He further explained and acknowledged the receipt of the litigation summons regarding the Lowndes County Service Delivery Agreement.

Mayor Schindler advised Council that they needed to make an amendment to the 2017 budget due to the DOT LMIG grant. Council Member Carter made a motion to amend the 2017 budget to include increased revenue of \$14,280.80 received from the DOT (LMIG grant) and to increase expense of 100-4200-30-522290, Member Sauls second the motion, all in favor motion passed.

Citizens' Concerns

Julie Schindler 328 Back Forty, Lake Park, wanted to ask for Council to consider helping fund the Art Show coming up in April. Some of last year's financial sponsors are unable to participate this year. Kathy Walker, Lake Park Area Chamber of Commerce, volunteered to take care of the posters for the art show. Mrs. Schindler further stated that there was a \$245 expense from July 4

Celebration that she would like to request be set aside to help fund and/or support the art show. Member Sandlin made a motion to take the \$245 from the July 4 Celebration account and to use toward the art show, Member Sauls second the motion, all in favor, motion passed.

Member Sauls made a motion to go into Executive Session to discuss personnel. Member Sandlin second the motion, all in favor, motion passed. Council went into Executive session at 9:28 PM.

Member Sauls made a motion to come out of Executive Session and authorize the Mayor to sign the resolution and affidavit of Executive session for the purpose of discussing personnel. Member Sandlin second the motion, all in favor motion passed at 10:09 PM.

Being no further business Member Sandlin made a motion to adjourn, Member Sauls second the motion, all in favor, motion passed. Meeting adjourned at 10:10 PM.

Read & approved *Kathleen Sauls* Date 3-7-17