



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

October 4, 2016
Regular Council Meeting
Agenda

Minutes –September 6 Regular Meeting, September 13 Emergency Call Meeting, and
September 19 Call Meeting

Financials –September 2016

Citizen's Concerns

Resolution for Comprehensive Plan Update
Resolution for Multi-Jurisdictional Hazard Mitigation Plan Update

LMIG projects

Electronic Message Center

2017 budget – schedule workshops

South Georgia Regional Commission – GIS Mapping

Temporary Sunday Burn

Department Reports

Citizen's Concerns

Admin/Executive Reports



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October 4, 2016
Regular Council Meeting Minutes

Immediately following the 7:00 PM work session, Mayor Schindler called the Regular Meeting to order and led the Pledge of Allegiance, followed by an invocation.

Those present were as follows; Mayor Schindler, Mayor Pro Tem Debbie Sauls, Council Members Ronald Carter, Bert Rutland, and Jena Sandlin, City Attorney, City Clerk, Maintenance Supervisor Patterson, Fire Chief Brown, and citizens.

Mayor asked Council to change the agenda item of Electronic Message Center to Generators.

Mayor called on Council to review minutes from September 6 Regular Meeting, September 13 Emergency Call Meeting, and September 19 Call Meeting. Member Carter made a motion to approve the minutes, Member Rutland second the motion, when question called all in favor minutes approved.

Mayor asked Council to review the September 2016 financials. Member Carter made a motion to accept as presented, Member Sandlin second, all in favor motion passed.

Citizen's Concerns

Bert Rutland, 400 W Marion Ave, Lake Park, Rutland stated "Effective October 15, 2016 I will be moving outside the city limits and therefore will resign my seat on the City of Lake Park Council".

Mayor thanked Rutland for his years of service and dedication. Mayor also announced that the city will be holding a special election sometime after the first of the year (around March or April) to elect another council member.

Jeff Massey, 301 N Main, Lake Park, Massey complained about stump, limbs, and tree debris on city right of way at his residence.

Mayor called on Council to review the Resolution #2016-10-03 for Comprehensive Plan Update and the Resolution #2016-10-04 for Multi-Jurisdictional Hazard Mitigation Plan Update. Member Rutland made a motion to accept the Comprehensive Plan Update and allow Mayor to sign Resolution #2016-10-03, Member Carter sec, all in favor motion passed. Member Rutland made a motion to accept Multi-Jurisdictional

Hazard Mitigation Plan Update and allow Mayor to sign Resolution#2016-10-04, Member Sandlin second, all in favor motion passed.

Mayor asked for discussion of the LMIG projects. Clerk explained the option of deferring grant monies for 3 years to do a large project or council can choose a smaller project to do annually. After council discussion, it was agreed that the project with the most priority is the street repair/repaving of Harris Trail. The Council discussed the LMIG grant of \$14,280.80 with the city matching with 30% which is about \$4,284. Council reviewed bids submitted on street work; Southland \$33,103 and Culpepper \$31,617. Member Rutland made a motion designate Harris Trail as the #1 project. He further moved to accept the Culpepper bid of \$31,617 for the LMIG Grant. The 30% match of \$4,284 and the remaining balance of \$13,052.20 will be paid for from SPLOST VII, Member Sauls second the bid. Mayor read the bid description aloud. When question called, all in favor motion passed.

Previous agenda item of Electronic Message Center that was changed to generators was discussed. It was agreed to move the item to November's agenda.

Mayor asked Council to consider dates to begin the 2017 budget workshop process. Council agreed on workshop to be held on Tuesday October 11, 2016 at 6:30 PM.

Agenda item of South Georgia Regional Commission – GIS Mapping was moved to November agenda, still awaiting quote on cemetery portion.

Mayor asked Council input on the temporary Sunday Burn due to excessive debris from bad weather. He also advised that more hurricane activity is being projected in the near future. Member Sandlin made a motion to continue the temporary Sunday burn through the month of October, Member Rutland second, all in favor motion passed.

Department Reports

*Before Maintenance report, Clerk asked for clarification on city policy/rules for debris left on city right of way. Due to issues with excessive debris, there were numerous calls regarding the removal of debris placed on the right of ways. After much discussion, Member Rutland made a motion that city is only to pick up, cut, and/or remove debris blocking city roads that are causing safety issues, Member Carter second, all in favor motion passed.

Jeff Patterson, Maintenance Supervisor, reported consisted of the following;

Trash truck clutch needs replaced, he submitted a bid for work to be done for \$1625 from JNB Industrial Repair. Current budget for truck and equipment repair is over. Police Chief Breletic asked to approach Council. Breletic stated he had \$1500 in his budget for chiefs training that hasn't been used and would like Council's approval to move those funds to maintenance department to help with those repairs. After discussion, Member Rutland made a motion to move the \$1500 from Police Chief Training budget line to Maintenance truck and equipment repair for the work to be done, also the remaining \$125 to come from street maintenance and repair, Member Sandlin sec, all in favor motion passed.

Patterson went on to discuss the fence repair quotes, Sims bid for \$1025 and Sadler's bid for \$900. After discussion Member Sandlin made a

motion to use funds already allocated and issued previously to pay Sadler for the fence repairs in the amount of \$900, Member Rutland second, all in favor motion passed.

Patterson then passed out photos of the current chlorine and water pump building. He explained that the building will be in need of repair or replacement within the next year and that Council might want to consider that when entering into budget workshops. The photos show the damage to the building, floor, electrical, and fittings due to the chlorine fumes. He further stated that this would be something the Council needed to consider for a future project.

Patterson then distributed photos of rain water standing on property of local citizen that has requested a drainage ditch to be installed. Patterson asked council to review and discuss. No action taken.

Patterson advised Council that there are 13 trees throughout the city that are on city right of ways that need attention. He submitted photos of the top 4 that are the most potentially hazard. Along with the photos he submitted a quote from Pro Tree for \$7,500 for the cutting and removal of just those 4 trees. After reviewing pictures and discussing the location of the trees in question, Council suggested Patterson to get another quote on those same trees from the tree service that removed the trees for the Veterans Memorial at Tom's Pond and will move item to November agenda.

Police Chief James Breletic came forward to give the police department report. (See attached) Police Chief also stated that his 2017 proposed budget was submitted to Mayor and that he would not be available for the budget workshop on Tuesday. He asked that Council be given a copy of his proposed budget to review and if they had any questions, to please contact him for the information. Chief Breletic also stated to Council that he would be requesting the employment of an additional officer.

Fire Chief David Brown came forward to give the fire department report and update on the newly acquired tanker. (See attached) Brown stated he had an additional estimate on the tanker of around \$1800 for the emergency lights but didn't have that quote printed out. He estimated a total cost on the tanker to be \$9,500. He further stated that he would also be unavailable for the budget workshop on Tuesday and asked for Council to review his submitted proposed budget.

Citizen's Concerns -- none at this time.

Member Rutland made a motion for Council to go into Executive Session to discuss Real Estate, and Litigation, Member Sandlin second all in favor motion passed. Council dismissed into Executive session at 9:30 PM.

Member Rutland made a motion to close out of Executive Session, begin Regular Session, and to authorize Mayor to sign Executive Session Resolution and Affidavit at 10:05 PM, Member Sauls second the motion, all in favor motion passed.

Member Rutland made a motion to authorize the appraisal for said property, Member Sandlin second, all in favor motion passed.

Admin/Executive Reports

Mayor announced the following;

City of Lake Park missed out on the CBDG by 1/500 of a point and could possibly still be awarded if any of the awarded cities fail to comply.

City of Lake Park was notified that we do NOT qualify economically for the CHIP grant

Thursday December 8, 2016 will be the City of Lake Park Christmas Tree Lighting at 7:00 PM. We will have hot chocolate and cookies as always, Christmas Carols by local chorus group, and hopefully other local singers, and will also have Santa to visit and take photos with the children. Lake Park Area Chamber of Commerce Christmas Parade will be Saturday December 10.

Lake Park Area Historical Society has a tentative date of Sunday December 11, 2016 for their Tour of Homes.

Being no further business and/or announcements, Member Rutland made a motion to adjourn, Member Sauls second, all in favor, motion passed meeting adjourned at 10:15 PM.

Read & approved  Date 11-1-16

AFFIDAVIT

Personally appeared before the undersigned attesting officer, duly authorized to administer oaths, Eric Schindler who, after being duly sworn, deposes and on oath stated the following:

- 1) I was presiding officer of a meeting of the Lake Park City Council held on the 4th day of October 2016
- 2) That it is my understanding that O.C.G.A.50-14-4 (b) provides as follows:
When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the chairperson or other person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception;
- 3) The subject matter of the closed meeting or closed portion of the meeting held on the 4th day of October 2016 which was closed for the purpose (s) Personnel as allowed by O.C.G.A. Title 50, Chapter 14, was devoted to matters within those exceptions and as provided by law;
- 4) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. 50-14-4 (b) that such an affidavit be executed.

This the 4th day of October 2016

[Signature]
Mayor/Presiding Officer

Sworn to and subscribed before me
this 4th day of October 2016

Jabatha Trauler
Notary Public

City of Lake Park Council Members



Deborah Jean Sauls
Ronald Carter
Jana C. Vandrey
But P. Puller Jr.

RESOLUTION OF THE LAKE PARK CITY COUNCIL

BE IT RESOLVED BY THE LAKE PARK CITY COUNCIL, as follows:

At the meeting held on the 4 day of October 2016 Council entered into closed session for the purpose of discussing : Real Estate and Litigation

At the close of the discussion upon this subject, the Council did vote to re-enter into Open session and herewith takes the following action in Open session:

- 1) The actions of the Council and the discussion of the same regarding the matter set forth for closed session are hereby ratified.
- 2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter and of the closed session portion was devoted to matters within the specific relevant exception (s) as set forth above.
- 3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Council, in order to comply with O.C.G.A. 50-14-4 (b).
- 4) The affidavit shall be included and filed with official minutes of the meeting and shall be in a form as required by statute.

Approved this the 4 day of October 2016

[Signature]
Mayor

Attest:
[Signature]
City Clerk

