



120 North Essa Street, Lake Park, Georgia 31636  
City Hall 229-559-7470  
Fax 229-559-7499

City of Lake Park Work Session  
August 2, 2022  
6:00 PM

#### Agenda

1. Call To Order
2. Invocation
3. Pledge
4. Approval of Minutes
  - July 5 Council Meeting
  - July 25 Work Session
5. Financial Reports
6. Department Reports
  - Police Department
  - Public Works
  - Fire Department
  - Administration
7. Executive Reports
8. Citizen Concerns
9. Executive Session – Litigation, Personnel

#### Upcoming Dates to Remember

Tuesday August 16<sup>th</sup> Lake Park Municipal Court  
Monday, August 22<sup>nd</sup> Park Work Session  
Monday, September 5<sup>th</sup> Labor Day – City Hall Closed  
Tuesday, September 6<sup>th</sup> Council Meeting

\*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.



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City of Lake Park  
Regular Council Meeting Summary Minutes  
August 2, 2022  
6:00 pm

Members present were Mayor Jena Sandlin, Mayor Pro Tem Oscar Griffith, Council Member June Yeomans, Council Member Michelle Lane, and Council Member Ronald Carter

Staff Present: City Clerk Lisa Johnson, Deputy Clerk Melissa Morey, Maintenance Supervisor David Brown  
Others: Attorney Rob Plumb

Mayor Jena Sandlin called the meeting to order.

Mayor Pro Tem Oscar Griffith led the Invocation.

Mayor Jena Sandlin led the Pledge.

Council heard and approved the Minutes of the July 5, 2022 Regular Meeting and the Minutes of the July 25, 2022 Work Session.

Council reviewed and approved the Financial reports for the periods ending May 31, 2022 and July 31, 2022.

Council heard Department Reports.

Police Department:

- Approved the purchase of outfitted firearms, ammunition and equipment to prepare the Department to respond to Active Shooter events
- Approved the purchase of speed bumps for Long Pond Rd and 4-H Rd, to be installed by the Maintenance Department

Public Works:

- Approved the installation of a new street light on Heron Lane
- Heard a report from that a border at the cemetery had been damaged recently when trees were taken down that the City will need to replace. The section is approximately 12 feet. Due to recent delays in shipping for these items, it is expected that it will take approximately four to five months to receive a 12-ft piece, but two 6-ft pieces are available and can be installed in a couple of weeks. Mr. Brown will contact the family for preferences. The cost will be \$350-\$500.
- Approved a request to have Georgia Power add surge protection to the Fire Department and City Hall's electric service at a cost of \$11 per month.

- Heard a report that a tree limb had fallen on a power line on Broadway; there are five trees in the City's Right of Way on this street that need to be taken down. Mr. Brown has previous estimates for having these taken down at a cost of \$15,000 and \$18,500. He has contacted Georgia Power regarding trimming the limbs back. Maintenance personnel believe the trees can be taken down by staff with the rental of a bucket truck at a cost of approximately \$1,100 for a week. Council tabled a decision pending Georgia Power's response.
- Heard a report that a residence on Marion is having a serious drainage issue; Mr. Brown has contacted Killeen Construction to look at it, and they recommend digging out the driveway, putting a double pipe in and refilling at a cost of \$14,000.
- Heard a report regarding complaints on properties that need to be cleaned up
- Heard a report from the Water Department regarding flushing of fire hydrants

#### Fire Department:

- Approved the purchase of a new compressor for the Fire Department and moving the Fire Department's compressor to the Maintenance Department
- Heard a report that the Fire Department responded to one mutual aid call in July
- Heard a report that an air valve on the tanker had to be repaired at a cost of \$975

#### Administrative:

- Approved Configuration Training in Incode 9 for the new City Clerk
- Approved a Resolution to apply for a City Credit Card
- Approved the purchase of new computers to update City Hall

#### Executive Reports:

- Discussed updates to the Personnel Policy
- Discussed a Purchasing Card Policy
- Discussed the Boundary Agreement between the City and the Trustees of Odd Fellow Cemetery
- Discussed pond maintenance for Toms Pond

#### Citizen Concerns:

- Heard suggestions from Mrs. Julie Wilbers regarding a Veterans' Day parade as proposed by Vet Team Six, and requested that Mrs. Wilbers reach out to Vet Team Six regarding the proposal.
- Heard from Ms. Raya Luke that she believes more speed humps will be needed in the future on 4-H Club Rd, due to increased traffic volume.
- Received handouts from Ms. Patricia Brown on behalf of Linda Hogan and Justin Sandlin regarding placing more palm trees on US41. The parties recognize that additional purchases cannot be approved now, but request consideration in future Work Sessions.
- Heard from Ms. Betsy Marshall that there is a beaver dam causing drainage problems near her house that needs attention. Heard a request from same that Council investigate property conditions at Lake Park Apartments, stating that maintenance deficiencies affect the property values of neighboring properties.
- Convened Executive Session to discuss pending litigation and personnel.

Council adjourned at 8:20 pm.

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Respectfully Submitted