



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Council Meeting
July 5, 2022
6:00 PM
Agenda

1. Call To Order
2. Invocation
3. Pledge
4. Approval of Minutes
 - May 3 Council Meeting
 - May 24 Work Session
 - June 7 Council Meeting
 - June 15 CALLED Meeting
 - June 23 Work Session
5. Financial Reports
6. Citizens Concerns
7. Department Reports
 - Police Department
 - Public Works
 - Fire Department
 - Administration
8. Tom's Pond treatment
9. Christmas Parade planning
10. Georgia Municipal Association
11. Executive Reports

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.



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City of Lake Park
Regular Council Meeting Minutes
July 5, 2022
6:00 pm

Members present were Mayor Jena Sandlin, Mayor Pro Tem Oscar Griffith, Council Member June Yeomans, Council Member Michelle Lane, and Council Member Ronald Carter

Staff Present: City Clerk Lisa Johnson, Deputy Clerk Melissa Morey

Mayor Jena Sandlin called the meeting to order.

Mayor Pro Tem Oscar Griffith led the Invocation.

Mayor Jena Sandlin led the Pledge.

The Minutes of the May 3, June 7 Council Meetings, June 15 Called Meeting, and May 24 and June 23 Work Sessions were reviewed. Council Member Michelle Lane made a motion to approve all Minutes, with corrections as noted by Mayor Pro Tem Griffith to the May 3. Council Member June Yeomans seconded the motion. The motion passed unanimously, 4-0.

Financial Reports: The Financial Reports closing June 30 were reviewed. Member Lane made a motion to accept the reports as presented. Member Yeomans seconded the motion. The motion passed unanimously, 4-0. Council Member Yeomans noted that Council had not received Financial Reports for May at the June meeting and asked that they be provided. Clerk Johnson stated that she would have those for Council at the July Work Session.

Mayor Sandlin stated that she would like to move Citizen Concerns ahead of Department Reports on the agenda, and thanked everyone for their hard work to make the July 4th celebration a success. Linda Hogan and Justin Sandlin, who worked on the committee, were recognized. Ms. Hogan thanked Public Works Supervisor David Brown for his work and dedication to helping pull everything together. Citizens in chambers expressed their appreciation for staff and volunteers in presenting a successful celebration. Mayor Sandlin opened the floor for citizen concerns: none came forward.

Department Reports:

Police Department: Police Chief David Kinsey presented the Police Department report.

- There were 155 calls for service in June, detail attached and made a part hereof.
- Officers will attend ALERRT Training July 18-21; this training addresses Active Shooter response. Mayor Sandlin responded by stressing the importance of having our children protected. Chief Kinsey noted that the Department has worked with the school to take other steps to prepare for Active Shooter situations, such as color-coding locations for easy locate.
- Submitted an Equipment Needs list, attached and made a part hereof.
- Noted that there is a possibility of a grant from GIRMA for needed equipment.
- Stated that all Police Vehicles are at least eight years old and he would like to be able to replace the oldest one by the end of the year. The vehicles are beginning to be more costly to repair than is cost efficient.
- Submitted a quote for pre-fabricated speed humps, which would be less expensive than having them poured. The price includes spikes and endcaps, but not installation.
- Requested that there be a "Lessons Learned" meeting, to review 4th of July events and identify ways to improve in advance of the Christmas parade. Council discussed adding this to the July 25 Work Session Agenda.

Member Griffith asked how often the Department patrols the City's streets; Chief Kinsey responded that all streets are covered twice in each twelve-hour shift. Chief Kinsey has also asked officers to park and walk business districts and watch neighborhoods in an effort to conserve fuel.

Public Works: Public Works Supervisor David Brown presented the Maintenance Report.

- The department reported that they were still having reports of broken water lines on Main Street due to the relocation of power poles.
- Reported a need for an air compressor, and suggested that the Fire Department get a new one and pass theirs on to Maintenance
- New signs and poles for the cemetery are in, and are being scheduled for installation
- Maintenance is mowing and weed-eating daily
- Due to current heat wave, the maintenance department is working 6am until 2pm; David Brown will be on call in the event he is needed outside of these hours.
- Noted that all costs have increased significantly, and stated that he is no longer driving the maintenance truck home in order to cut down on fuel costs.
- Agreed with Chief Kinsey that a "Lessons Learned" meeting would be beneficial; there were a few issues with the July 4th event, but not many.
 - Expressed thanks to the citizens who helped clean up on Sunday following the event, as well as Member Lane for her help on Saturday and Robin Cumbus for setting up barricades.

Fire: Fire Chief David Brown presented the Fire Report.

- The Department responded to a call to a structure fire, which turned out to be burning trash.
- The Department has 3 new firefighters that need gear, as available gear does not fit any of them.

- Had to repair Fire Station air compressor and air conditioning on Engine 1; the work was done in-house
- Request Council considers replacing Engine 2 due to age, availability of parts and lack of air conditioning. This Engine is currently having a pump issue, possibly due to hose deterioration. He noted that this Engine is 35 years old, and the average life of a Fire Engine is 25 years.

Administration: City Clerk Lisa Johnson presented the Administration Report.

- Reported that former Deputy Clerk Connie Martinez had received a request for a Safety Light on Heron Lane. Council asked that this be researched to see if there is a light out or there is a need for another one.
- Reported that former Deputy/Municipal Court Clerk had also stated that a decision was needed regarding Courtware; since a Court module was purchased with Tyler; Courtware will provide the City with a zipped file of all cases entered free of charge, or will maintain a "Read-Print" version for \$250 per month. Member Lane made a motion to get the zipped file and release Courtware. Member Yeomans seconded the motion. The motion passed unanimously, 4-0.
- Presented a summary of her findings regarding the Water System Improvement project, which began as a CDBG and was broken into two phases due to escalating costs and an encroaching DOT project, and asked Members to please correct anything she may have missed or misunderstood. Her findings to date indicate that the City's allocated match to the project was approved at \$399,902, and the CDBG portion was \$378,349, for a total of available funds of \$778,251. The approved construction bid was for \$781,124.65, but the Minutes do not reflect where the difference is allocated to. According to the final budget from the grant writer, the final cost of the project was \$924,667.35, leaving a shortfall of \$146,416.35 to complete the project, which balances are now coming due. The City has an invoice due now of \$66,000. *Council approved paying this amount from ARPA funds. Work has not yet begun on Phase II of the project, and there have been no invoices to date.
- Reported that the Mayor and Clerk had attended a meeting with the County to begin LOST negotiations. Lowndes County, the City of Dasher and the City of Lake Park were represented. County representatives stated that they had been in discussion with the City of Valdosta and had come to an agreement to keep the City/County distribution split the same as at the last negotiation, and that further discussions would involve only the Cities in the County.

Mayor Sandlin reported that the City would need to find someone to replace Mr. Herb Wyatt to maintain Tom's Pond and keep fungal growth under control. Council will revisit at the July Work Session.

Council heard from residents regarding Christmas Parade planning. The date is typically the second Saturday in December. Ms. Julie Wilburs will check to see if the Lowndes High School Band will be able to participate on that date. Police Chief Kinsey noted that the City will need a permit if the route will come down Hwy 41. Ms. Julie Wilburs noted that the last parade had 95 units participating lasted about an hour; she suggested the parade at 2:00 with the Festival starting at 4:00. A theme of "Christmas on the Square" was discussed, as well as the potential route. Justin Sandlin asked if anyone knew of a way to form a 501(c)(3) non-profit Committee in the City, for grant application purposes. City Clerk Lisa Johnson stated that she had worked with

the creation of one of these in the past and would try to get a copy of the Articles of Incorporation for review.

Georgia Municipal Association representative presented information on services GMA provides. The goal of GMA is to assist Georgia Municipalities, and focuses on Advocacy, Service and Training. As current GMA members, the City has these resources available. She noted that as members of their subsidiary, Georgia Interlocal Risk Management Agency (GIRMA), the City is eligible for the grant the Police Chief mentioned and gave some information on the requirements and opportunities. Information she presented is attached and made a part hereof.

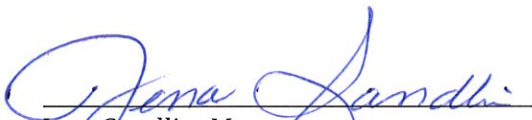
Executive Reports

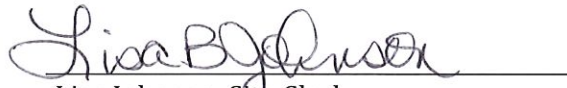
- Mayor Sandlin asked the City to approve converting the City's debit card to a credit card. She has had discussions with the City's accountant who has advised that this will give the City more control. Member Yeomans made a motion to convert the City's debit card to a credit card. Member Griffith seconded the motion. The motion passed unanimously, 4-0.
- Member Yeomans asked Justin Sandlin how the budget had come out on the palm trees. Mr. Sandlin reported that they were about \$1,000 off the original budget, but the difference was made up by donations and contributions. Council briefly discussed adding about 10 more trees, and noted a need for brighter lights. Mr. Sandlin is working with Home Depot on this.
- Council discussed the Planning Commission appointment; as noted in the Work Session, Debbie Sauls is eligible to actively serve on two different Boards of the City. Member Yeomans made a motion to appoint Debbie Sauls to the Planning Commission. Member Lane seconded the motion. The motion passed unanimously, 4-0.

Ms. Julie Wilburs addressed Council and stated that she is the City's EMA Liaison. She noted that the US Attorney General's office is offering training to protect places of worship from Active Shooters on August 18 at Beth Israel in Valdosta.

Council Member Yeomans made a motion to adjourn. Council Member Lane seconded the motion. The motion passed unanimously, 4-0.

Council will convene for Work Session on July 25; the next regular meeting will be on August 2.


Jena Sandlin, Mayor


Lisa Johnson, City Clerk

