



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Work Session
April 26, 2022
9:00 AM
Agenda

Department Reports
 Administrative
 Fire
 Maintenance
 Police

Update on Broadway

Digital Sign - City Hall

July 4th Celebration

R&R Crossing – Baxley Property

Committee Seat Vacancies
 Cemetery – 4
 BOZA – 5
 MPO - 1
 Planning Commission- 1

Executive Reports

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.



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City of Lake Park Work Session Minutes
April 26, 2022
9:00 AM

Mayor Pro Tem Oscar Griffith called the meeting to order and lead off with an invocation. Those present were as follows; Mayor Pro Tem Oscar Griffith, Council Members Carter, Lane, and Yeomans. Also present were Fire/Maintenance Supervisor David Brown and Clerk Fowler.

Pro Tem Griffith called for department reports;

Administrative report given by Clerk Fowler included information regarding Georgia Cities Week, Municipal Clerks Week Proclamation, Lowndes County LOST and the City of Hahira, Valdosta Lowndes Metropolitan Planning organization, and graduation advertisement options. See attached. No action taken.

Fire department report was given by Chief David Brown. Items reviewed were updates to ISO, Georgia Mutual Aid Group, station, truck, and equipment needs. See attached. No action taken.

Maintenance department report was given by Chief David Brown. Items reviewed included service calls, equipment needs, work accomplished, cemetery update, Broadway fire hydrant, and request for retirement package. See attached. No action taken.

Police department report was submitted and reviewed. Chief Kinsey was not in attendance due to sickness. Member Yeomans questioned the courtesy officer. See attached. No action taken.

Mayor Pro Tem Griffith called for review of the update on Broadway. Member Yeomans stated that the agenda item should've been removed after the last meeting. No action taken.

Pro Tem Griffith called for review of the digital sign for City Hall. Bids were reviewed from Stewart Signs. See attached. No action taken.

Mayor Pro Tem Griffith called for review of the July 4th Celebration. Updates included confirmation of permit application, porta toilets, and band time. Also discussed was possible advertising, flyers, and parking options. No action taken.

Pro Tem Griffith called for review of the R&R crossing at the Baxley property. Discussion was had as to the crossing being privately owned or public, future plans of use for that property, alternate access points, and holding a public hearing. Also discussed were the projects that could be funded from that closing.

Mayor Pro Tem Griffith called for review of the committee seat vacancies. Member Griffith stated he thought that Council had already handled the committee appointment; Clerk Fowler stated that the Ethics Committee had been established and voted on but the others had not. Clerk Fowler also noted that a notice of appointment was mailed to all the members appointed to the Ethics Committee and has had a response from only two of them. The committee and hearing process is in limbo until all members respond. No action taken.

Executive Reports

Member Yeomans asked where the city was at with the Lake Dogs Alcohol. Clerk Fowler stated that the new owner had been fingerprinted and that the approval to issue was received on Monday. Member Yeomans wanted to know if they could do a Call Meeting to approve or would they have to wait to the Regular Meeting. BOZA Chairman Carl Spano advised that the Council could go into a Call Meeting for that one agenda item with a motion. Member Yeomans made a motion to go into a Call Meeting to discuss the alcohol license at the end of the work session, Member Lane second. When question called Members Yeomans and Lane in favor, Member Carter abstained, motion passed.

Member Yeomans requested to add a time clock to the May Regular Meeting agenda.

Being no further business, the Work Session adjourned at 9:50 AM.

Read & approved  Date 5-3-22

April 26, 2022 Work Session

Administrative Report

Georgia Cities Week April 24-30

Celebrate community achievements and recognized volunteers and city employees.

Municipal Clerks Week May 1-7

This week is a time of celebration and reflection on the importance of the Clerk's office. It is also a way to increase the public's awareness of Municipal Clerks and the vital services they provide for local government and their community. Proclamation included.

Lowndes County LOST and City of Hahira

Valdosta Lowndes Metropolitan Planning Organization

Comments are being sought on the Electric Vehicle Charging Strategy and Transportation Low Impact Development Policy. Comments may be submitted until May 12, 2022. MPO Committee will make a final adoption on June 1, 2022.

Graduation Advertisement

Council Fire Report for May

April Fire Calls 3 so far

- 1 Assist EMS in the city (took squad 45 minutes to arrive)
 - 2 False fire alarms
-

Station Needs

Getting Bids to replace both entry doors, current ones are over 20 years old very flimsy metal with hollow core

Truck needs

Would like council to consider in upcoming budget hearings to replace engine 2 due age (**34 years old**) and lack of modern safety equipment. There several late model used fire trucks for sale and fire department SPLOST funds could be used

Equipment needs

Grants

Still waiting on fire equipment to arrive from the Denis Leary Foundation last update was mid-May. We received notice from Georgia Standards and Training that we are one of the recipients of the 2022 Georgia Fire Works Tax Grant in the amount of 9277.00 (grant is 10308.00 minus the 10 % match so comes too 9277.00)

We are currently working on FEMA Emergency Management Performance Grant there is 405.1 million available Georgia Share is 10,805,934.

Surplus Equipment We have several items that are outdated or no longer any use to us and the Jennings Volunteer Fire Department is in need I like council to authorize me to donate and outdate or no longer needed equipment to them

We will draft and have signed a “hold harmless agreement” to protect the city and the fire department.

ISO

We will know by the end of this month our updated ISO rating; this rating is tied directly to homeowner insurance rates as well as businesses insurance rates the lower the rating the better the savings to homeowners and businesses.

Lake Park City Council Monthly Maintenance Report for May

Service calls

This has slowed down for the time being

Maintenance needs – Back pack blower and Pole saw were both purchased in Lake City Fl.

Work accomplished – Grass season is here we are mowing and weed eating almost daily as well as trying to keep equipment running

Cemetery update – Fence Contractor has completed this project; new street signs and section marker signs have been ordered and are here just waiting on the poles to arrive.

Because we need as well as the monument companies to access and store dirt left over from graves that are dug, we had the gates installed on the north west side of the cemetery and not in front

Fire Hydrant on Broadway- Hydrant has been straighten

^{Bessa St}
307 North Main – Broken window from lawnmower cost is 425.00

3319 Tobacco Road – Planning to meet with homeowner Friday April 22nd

Retirement and Vacation David Brown – part of my “package” to come to work for Lake Park full was time included giving me credit from the time I resume the **fire chief position** (May 2013 to present) for retirement and vacation. Even though I was part time and paid 6000 per year I was always available for any meeting I came to city hall every day I ran every daytime fire call even if I had to

stay late at the outlet mall to finish anything I working on. Councilman Barr and Taylor agreed to this. (See attached letter)

Lake Park Police Department

April 2022

Calls for Service 116

911 Hang ups: 2 Accidents: 2 Burglary Alarms: 9 Animal Complainants: 2

Damage to Property: 2 Domestic Violence with weapons: 2

Follow-ups: 2 Suspicious Activity: 2 Terroristic Threats: 1

Traffic: 60 Warrants Served: 4 Welfare Check: 2

From January to present we have had 47 Calls for service to 805 Lane Drive (Apartments on Main Drive) these have included Trespassing, Domestic Violence, Burglary, Theft, Fights

As a deterrent the owner of the property has agreed let one of our Officers live there as a courtesy officer.

Two traffic stops, both by Officer Benefield, resulted in 3 persons going to jail for possession of meth. Unknown at the time but the stops were related. The information gained by the stops were forward to the narc agents to disrupt a major operation in another county.

Lake Park Police Department

April 2022

Calls for Service 84

911 Hang ups: 2 Accidents: 2 Burglary Alarms: 8 Animal Complainants: 2

Damage to Property: 2 Domestic Violence with weapons: 1

Follow-ups: 2 Suspicious Activity: 1 Terroristic Threats: 1

Traffic: 36 Warrants Served: 4 Welfare Check: 1

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