



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Call Meeting
Wednesday, June 15, 2022
9:30 a.m.
Agenda

Replacement of Deputy Court Clerk

1. Hiring Process/Benefits/Income



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City of Lake Park CALLED Meeting Minutes
June 15, 2022
9:30 am

Mayor Jena Sandlin called the meeting to order. Present were Mayor Jena Sandlin, Mayor Pro Tem Oscar Griffith, Council Members June Yeomans, Ronald Carter, Michelle Lane, and new City Clerk Lisa Johnson.

City Clerk Lisa Johnson was sworn in by Mayor Sandlin.

Mayor Sandlin presented the names of applicants for the position of Deputy Clerk, and reviewed their qualifications. She then asked for a motion to appoint Melissa Morey as Deputy Clerk; Ms. Morey is available to start work on Monday, June 20. Council Member Michelle Lane made a motion to appoint Melissa Morey as Deputy Clerk. Council Member June Yeomans seconded the motion. The motion passed unanimously, 4-0.

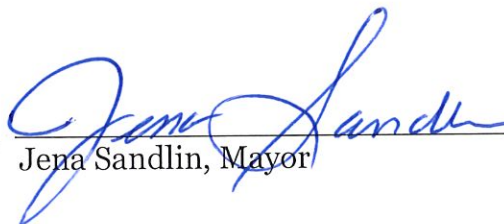
Mayor Sandlin asked the Council for consideration of pay scale for the positions of City Clerk and Deputy Clerk, and proposed an hourly rate of \$20.00/hour for the City Clerk and \$17.00/hour for the Deputy Clerk. Council Member June Yeomans made a motion to approve the pay rates proposed. Council Member Michelle Lane seconded the motion. The motion passed unanimously, 4-0.

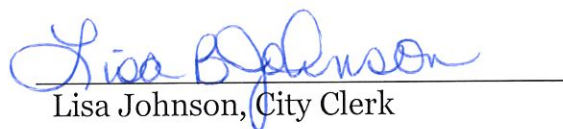
Council discussed the upcoming budget; Mayor Sandlin stated that she will ask Gary Zeigler, the City's accountant to work with the City Clerk on the FY23 budget. Council Member Carter noted that budget requests from Department Heads will be needed. Council Member Yeomans noted that the most recent financial statements still read "unaudited" and asked when the Council could expect an audit report. City Clerk Lisa Johnson replied that her understanding from Mr. Zeigler was that the combination of COVID having delayed the FY20 audit and the conversion to a new software system in 2021 had delayed completion of the audit, but he is working on both years. Council Member Yeomans stated that the City's website is still showing that there will be a

Patriotic Dog Show as part of the July 4th celebration and after confirming that this would not be part of the event, asked that it be removed from the website.

Mayor Sandlin asked the Council for any comments or discussion on other items. Council Member Lane reported that as part of the July 4th celebration there will be a Golf Cart parade beginning at 2:00 on July 2, and Fireworks will begin at dark. Mayor Council discussed new signatures for the City's bank accounts, and Mayor Sandlin stated that Synovus will be contacted to get those ready, with the Mayor, Mayor Pro Tem and City Clerk as approved signatures. City Clerk Lisa Johnson asked Council Members if they had a preferred method of communication, and those preferences were relayed: Mayor Sandlin: phone; Council Member Carter: Phone; Council Member Yeomans: Text; Council Member Lane: E-mail or Text; Council Member Griffith: E-mail or Phone. Council Member June Yeomans mentioned that Mayor Keith had previously mentioned adjusting the salary of Mayor and Council due to the need for increased involvement. Council briefly discussed the process. The salary of Mayor and Council is established by Ordinance, and an amendment to the Ordinance would be required to change those salaries. Typically, the amendment would be read at two consecutive Council Meetings, and adopted thereafter, but under Georgia law would not come into effect for any member until after that member's current term had expired.

Council Member Yeomans made a motion to adjourn. Council Member Lane seconded the motion. The motion passed unanimously, 4-0.


Jena Sandlin, Mayor



Lisa Johnson, City Clerk



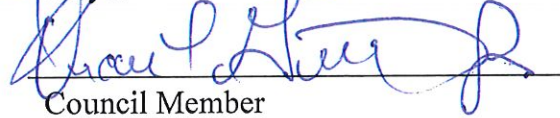
Seal


Oath of Office
City Clerk
City of Lake Park, Georgia

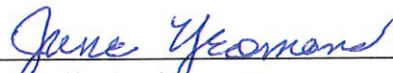
"I do solemnly swear that I will well and truly perform the duties of City Clerk of the City of Lake Park and that I will support and defend the Charter thereof as well as the Constitution and Laws of the State of Georgia and of the United States of America."



Lisa B Johnson

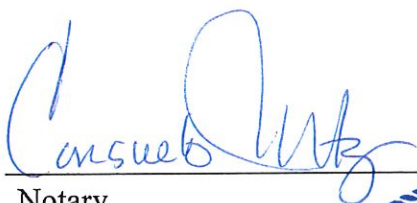

Mayor


Council Member


Council Member


Council Member


Council Member


Notary

