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City of Lake Park CALLED Meeting Minutes  
April 18, 2024  
6:30 pm

**Members Present** were Mayor Jena Sandlin, Council Members Oscar Griffith, Michelle Lane, Busby Courson and Carl Spano.

**Appointed Staff Present:** City Clerk Lisa Johnson

Mayor Jena Sandlin called the meeting to order.

Council Member Oscar Griffith led the Invocation.

Mayor Jena Sandlin led the Pledge.

Fire Chief Matt Ryan asked if he could have a moment before presenting.

Mayor Sandlin requested that an item be added to the Agenda: the Corrective Action Plan for the FY22 Audit needs to be submitted, and there is an item in that plan which needs to be approved by the Council. City Clerk Lisa Johnson explained that the Department of Audits and Accounts reviews Audit reports each year and if they find something that needs to be corrected in future years, they notify the local government and request a response explaining how those findings will be corrected. Correcting one of those items will require Council approval. She read finding number X006a from the Audit Report Review Results pertaining to interfund receivables, and explained that the first was the result of a miscoding when entered that has been corrected. The second is a carryover finding from prior years pertaining to and LMIG project paid for entirely from SPLOST VII in advance of receipt of LMIG funds, but which was never repaid to SPLOST VII. Audit confirmation that the amount was still outstanding was not received until the SPLOST VII bank account was closed. The proposed solution is to earmark funds in reserve as Due to SPLOST VII and plan to use those funds for an appropriate project, such as the FY24 LMIG project or the supplemental LMIG project, in order to clear the money off the books; Mrs. Johnson read the proposed response to the Department of Audits and Accounts, pending the approval of Council to take this action. The Corrective Action Plan is attached to these Minutes and made a part hereof. Council Member Carl Spano made a motion to amend the Agenda to discuss the corrective action plan. Council Member Oscar Griffith seconded the motion. The motion passed unanimously, 4-0. Council Member Oscar Griffith made a motion to approve the action. Council Member Carl Spano seconded the motion. The motion passed unanimously, 4-0.

Fire Chief Matt Ryan introduced Glyn McCrary with Motorola to present information pertaining to radios that the VFD is requesting. Mr. McCrary explained that the planned move to TDMA radio support has been under discussion for several years and is now coming to fruition. He presented multiple options for payment of the radios, and explained that the time from order to receipt is currently approximately 16 weeks. Under the presented contracts, first payment would be due one year from the date of contract execution. Fire Chief Matt Ryan stated that the proposed date for conversion has been extended to December 31, 2025. Council discussed with Chief Ryan the number of radios that would be needed; Chief Ryan explained that ISO requires that three spare radios should be in each truck. Chief Ryan was asked to provide to Council a list of all VFD calls in the last 12 months, and which volunteers responded, as well as a list of what he is asking to order and where each will be housed. Council discussed options for paying for the radios; the Fire Department has approximately \$26,000 left in this SPLOST cycle, and the next SPLOST has not yet been approved by voter referendum. Council Member Michelle Lane made a motion to purchase 10 radios under option 3, with a payment plan of \$14,427.19 per year for 4 years. Council Member Oscar Griffith seconded the motion. Council Member Spano noted that this will need to be added to the Fire Department's regular budget each year. The motion passed unanimously, 4-0. Council Member Lane asked for clarification that there were no prepayment penalties, should the City have access to a grant or other means to pay off the radios early. Mr. McCrary clarified that there were no prepayment penalties, but cautioned that most grants are issued for new purchases and cannot be used to retire debt. City Clerk Lisa Johnson further clarified for the Council that to be able to apply SPLOST funds from the next cycle to this purchase, the referendum would need to specify that those funds would be going to retire debt for the radios.

Council Member Oscar Griffith gave an update on the fountain at Tom's Pond. The installation of the fountain has been delayed by a backlog on the part of the electrician that Thomas Aquatics uses, but they are expecting to be able to move forward in the coming weeks.

Council discussed the Volunteer Fire Department funding structure.

Council discussed the Lead Service Line Inventory. All public water systems are required to conduct a Lead Service Line Inventory to determine the type of line leading out of the water meters, in an effort to eliminate any lead lines that might still be in use. The Georgia Environmental Finance Authority is offering funding to local governments for this project in the form of a loan with a loan forgiveness grant, which the City has been approved for. Council Member Oscar Griffith made a motion to approve the loan from GEFA with a loan forgiveness grant in the amount of \$17,535. Council Member Michelle Lane seconded the motion. The motion passed unanimously, 4-0.

Council discussed a possible Retreat. Council Member Michelle Lane noted that items from the last Retreat have not yet been completed and made a motion to not have a Retreat at this time. Council Member Busby Courson seconded the motion. The motion passed, 3-0, with Council Member Spano abstaining.

Council Member Michelle Lane made a motion to enter into Executive Session to discuss Personnel. Council Member Oscar Griffith seconded the motion. The motion passed unanimously, 4-0. Council entered into Executive Session at 7:10 pm.

Council Member Michelle Lane made a motion to re-enter Open Session. Council Member Busby Courson seconded the motion. The motion passed unanimously, 4-0. Council re-entered Open Session at 7:37 pm.

Council Member Michelle Lane made a motion to hire John Kaleb Rogers to train as Maintenance Supervisor with the clear understanding of his duties. Council Member Busby Courson seconded the motion. The motion passed unanimously, 4-0.

Council Member Carl Spano made a motion to approve hiring Christian Crews for Deputy clerk pending a background check. Council Member Michelle seconded the motion. The motion passed 3-0, with Council Member Oscar Griffith opposed.

Council Member Michelle Lane made a motion to adjourn. Council Member Busby Courson seconded the motion. The motion passed unanimously, 4-0.

  
Jena Sandlin, Mayor

  
Lisa Johnson, City Clerk

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