



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park
Regular Council Meeting Minutes
June 4, 2024
6:00 pm

Members present were Mayor Jena Sandlin, Council Member Oscar Griffith, Council Member Michelle Lane, Council Member Busby Courson, and Council Member Carl Spano

Staff Present: City Clerk Lisa Johnson, Deputy Clerk Christian Crews, Fire Chief Matt Ryan, Police Chief Ed Yarbrough, Maintenance Supervisor-In-Training Kaleb Rogers

Mayor Jena Sandlin called the meeting to order.

Council Member Oscar Griffith led the invocation.

Mayor Jena Sandlin led the pledge.

Minutes: Mayor Sandlin called for the review and approval of the Minutes of the May 7, 2024 Regular Council Meeting and the May 30, 2024 Public Hearing. Council Member Michelle Lane made a motion to approve the Minutes of the May 7, 2024 Regular Meeting Minutes, stating she did not have the May 30 Public Hearing Minutes. Council Member Busby Courson seconded the motion. The motion passed unanimously, 4-0.

Mayor Sandlin called for Citizens who have concerns they would like to bring to the Council's attention.

Citizen Concerns:

- Julie Wilbers – 360 Back Forty Dr – thanked Council for the Memorial Day Event at the Veteran's Memorial and gave a brief update on the slab for the Memorial: Madison Marble did receive the block intended for our Memorial, but as they cut the block, each piece cracked until the last one. They were concerned that the last slice would be compromised and are looking for another block. Mrs. Wilbers further stated that although she has enjoyed serving as EMA Liaison for the City of Lake Park for several years, she feels she can no longer devote the time it needs and is therefore submitting her resignation from the position.
- Gloria Luke – 250 4H Club Rd – reiterated her comments of May 30 in support of the rezoning of the property at Long Pond and US 41 to allow condominiums to be built.

CONSIDERATION OF REZONING APPLICATION:

Council considered the application of Justin Roberts to rezone the property at Long Pond Rd and US 41/Marion Avenue from C-C Community Commercial to RC Cluster Residential, for the purpose of building a condominium community. Council Member Busby Courson made a motion to approve rezoning the property

at US Hwy 41 and Long Pond Rd from C-C to RC. Council Member Michelle Lane seconded the motion. The motion passed unanimously, 4-0.

REPORTS OF OFFICERS/DEPARTMENT HEADS:

Fire Department: Matt Ryan

- Presented a monthly call report
- Presented quotes for tires for the Fire Engine, and for a tablet and printer. Council Member Carl Spano made a motion to approve a quote from Best Drive, and to approve the purchase of a tablet and printer, both to be paid from SPLOST VIII: Fire, total cost not to exceed \$6,000.

Council Member Michelle Lane asked if the fireworks for the Independence Day celebration were in, and Chief Ryan responded that they were ordered and paid for, and he would be going to get them.

Police Department: Chief Ed Yarbrough

- Presented a monthly call report.
- Reported that investigations into gator poaching at Tom's Pond has been turned over to DNR
- Reported that new brakes and tires are needed for the Chief's car. Council Member Oscar Griffith made a motion to approve the needed work. Council Member Carl Spano seconded the motion. The motion passed unanimously, 4-0

Maintenance/Public Works Department: Kaleb Rogers

- Presented activity report.
- Reported that the colors in the new fountain in Tom's Pond are working.
- Reported that beaver dams creating drainage problems have been broken down and Maintenance is keeping a check to make sure they don't rebuild.
- Reported that they are putting signs out for the Independence Day celebration
- Reported a limb on a power line on Collins; Georgia Power has been called but has not come out yet.

Administration: City Clerk Lisa Johnson

- Reported that Admin staff is still working on software conversions; the interface for the new Court software is going to take a little longer than originally expected, and in the meantime, citations are being entered manually
- Reported that she has been in touch with Tyler's representative to try to have them address the issue of old citations that have not been sent to State, and he is working on what they can do to assist at this point.
- Reported that most of the work for setting up managed IT is complete, and Maranello will be working on migrating emails over the upcoming weekend.
- Reported that she has been in touch with Municode regarding updating the codification, and Admin staff will be verifying that they have all the Ordinances
- Reported that she and Council Member Spano have begun setting up meetings with Department Heads to start with the planning of the FY25 Budget
- Reported that Cindy Mitchell, Chief Municipal Court Clerk for the City of Nashville, will be coming the following week for some one-on-one training time with Melissa; other Admin staff will also sit in as time allows, and Melissa will share information afterward.
- Discussed the issue with pay periods and Direct Deposit through the new software and suggested that the least disruptive way to handle this would be to back the pay period up one day, to end on Tuesday rather than Wednesday.

Independence Day Celebration: Linda Hogan

- Reported that there are currently 14 food vendors and 8 crafts vendors registered for the Independence Day celebration on June 29.
- The Golf Cart parade will start at 4:30, and the band, Southern Exposure, will start at 5:00
- There will be Pony Rides and Train Rides for the children.
- Fireworks will begin at "dark-thirty"
- Vendors will begin setting up at 3:00, and "kick-off" will be at 4:30.

Financial Reports: Mayor Sandlin asked if Council had any questions regarding the Financial Reports. Council Member Spano stated that as Budget Officer he had authorized moving forward with interface fees from Tyler, since there was a credit and there would be no out-of-pocket expense to affect the budget.

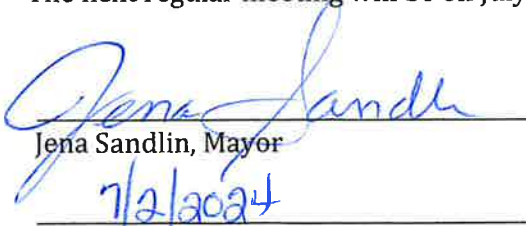
- Council Member Michelle Lane made a motion to approve the unaudited financial reports. Council Member Carl Spano seconded the motion. The motion passed unanimously, 4-0.
- Council discussed changing the pay period to accommodate a difference in the way the new software handles payroll. Council Member Busby Courson made a motion to approve ending the pay period on Tuesday instead of Wednesday. Council Member Carl Spano seconded the motion. The motion passed unanimously, 4-0.

New Business:

- Council Member Oscar Griffith noted that the tree at the Civic Center is dead and has a limb that looks like it is about to fall and needs to be cut as soon as possible to avoid it falling on the Civic Center. City Clerk Lisa Johnson stated that Billy Jones has spoken to one person from whom he got a quote who could take care of it for \$1500, but she is unsure if that was to take the whole tree down or just the top; Kaleb Rogers has reached out to others for quotes, but has gotten nothing down. Council Member Griffith stated that he believed that price was to take the tree down and grind the stump. Council agreed to accept the quote for \$1500.
- Ordinance Review: Mayor Sandlin stated that there were two ordinances for which amendments have been discussed recently, (*namely the Tom's Pond ordinance and the Golf Cart ordinance*), that the Clerk has asked be revisited before the uploads to Municode to determine if and what changes might need to be made, so they can be included at the same time. Chief Yarbrough clarified that for the Tom's Pond ordinance, he believed that the signage previously discussed would solve the problem. Council agreed that there were no amendments needed at this time.

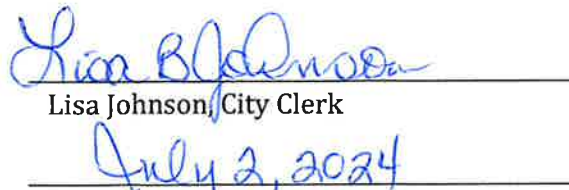
Council Member Michelle Lane made a motion to adjourn. Council Member Busby Courson seconded the motion. The motion passed unanimously, 4-0.

The next regular meeting will be on July 2, 2024 at 6:00 pm.



Jena Sandlin, Mayor
7/2/2024

Date



Lisa Johnson, City Clerk
July 2, 2024

Date

Seal